

## Outline Draft Terms of Reference

### Review of Governance Arrangements of the Leeds Grand Theatre and Opera House

#### Purpose

To undertake a fundamental review of the governance arrangements which are in place at the Grand Theatre and Opera House Ltd.

To assess a range of options for any identified areas of weakness to ensure that governance arrangements are fit for purpose.

#### Scope

In undertaking the review the following governance aspects will be reviewed in detail;

- Options regarding the legal form for the Leeds Grand Theatre and Opera House (and its constituent bodies<sup>1</sup>) and any implications for cross funding between the company's entities.
- Board membership and structures
- Roles, responsibilities and skills of Board Members
- Officer structures (roles and responsibilities) to support the Board
- Accountability arrangements with the City Council
- Support requirements necessary for the Board (finance/legal/company secretary/audit/personnel)

#### Composition of the Review Team

Learning and Leisure	-	Director
	-	Libraries, Arts & Heritage
Corporate Services	-	Financial Management
	-	Audit and Risk
Legal And Democratic Services	-	Legal - Charities and Company input
	-	Governance Services
Development Department	-	Asset Management

(It is proposed that progress on the review is monitored by reference to meetings of the Council's statutory officers)

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